

SUBJECT: Visual Analytics Dashboards

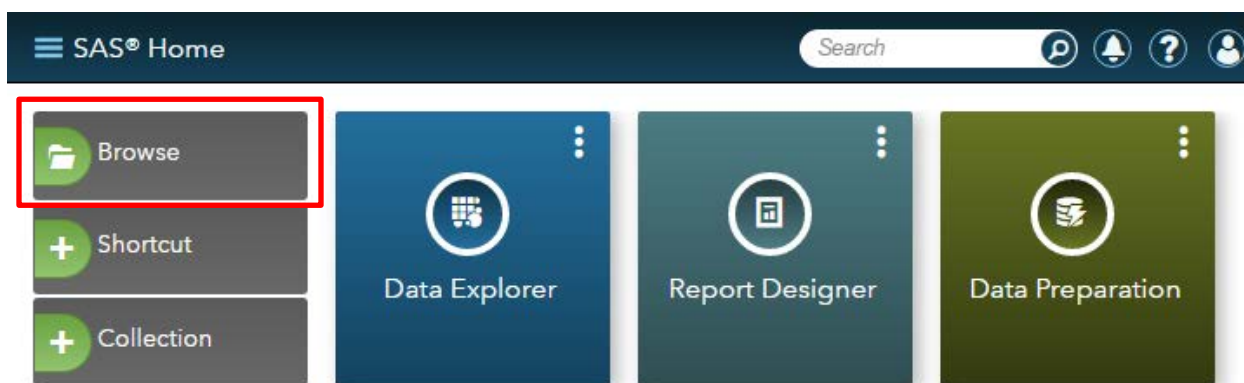
DATE LAST MODIFIED: 4/19/17

Accessing the Analytics Dashboards

Access the IKM analytics dashboards at <https://analytics.ikm.ucf.edu/>. You will be prompted to enter your UCF credentials. The dashboard home page will then be displayed.

Accessing Dashboards

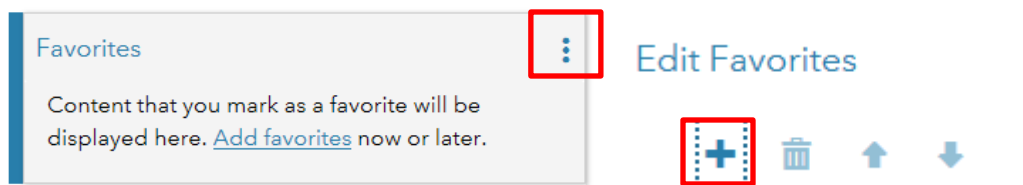
Use the **Browse** button in the upper left corner to find a specific dashboard. Navigate to **SAS Folders > VAPTtree > UCFPublic > UCF > Reports** for a full list of currently available dashboards.



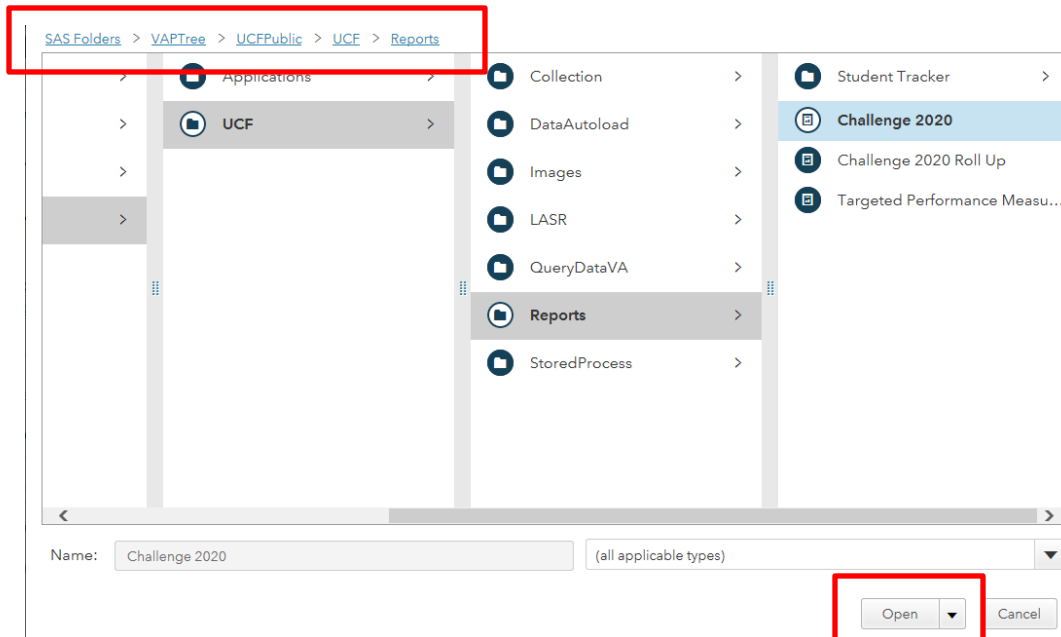
Saving Dashboards in Favorites

Dashboards can be saved under **Favorites** on the home page for easy access. After you view a dashboard, it will automatically show up in the **Recent** section of your SAS home page. You will have to manually add a dashboard if you want it to show up as a favorite.

If this is your first time adding a favorite, click on **Add favorites** in the **Favorites** box on the home page. If you want to add additional favorites to this box, click on the 3 dots in the upper right corner of the box, then click **Edit**, then the **+** icon to add.



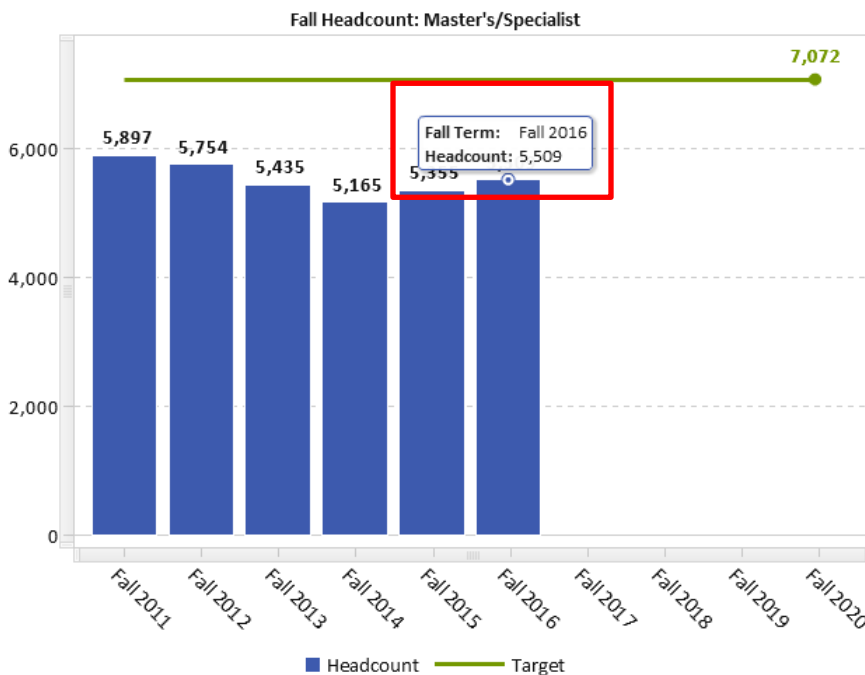
Navigate to **SAS Folders > VAPTtree > UCFPublic > UCF > Reports**. The dashboards will show up in the list on the right. Click on the name of the dashboard you want to save, click **Open** and then **Save**.



Navigating the Dashboards

More Information

To get more information about data points in each chart, hover over the chart until a pop-up box appears.



Full-Screen View

To view individual charts in full-screen click anywhere in the chart until icons appear at the top. Click the rectangle icon to maximize the view.

